

Summary of Minutes

Water Conservation Advisory Council Workgroup Meeting and Conference Call
Workgroup: Municipal

Date: April 5, 2018
Time: 11:00 a.m.
Location: Lower Colorado River Authority – Redbud Center, Room 210
3601 Lake Austin Blvd., Austin, TX 78703

<u>Members</u>	<u>Alternates</u>	<u>Interested Parties</u>	<u>TWDB Staff</u>
Karen Guz Tim Loftus Anai Padilla (by phone)	Jennifer Walker Kevin Kluge	Perry Fowler James Theiss Meghan Bock Valerie Miller Heather Dalrymple (by phone) Johnathan Kleinman Ruthie Redmond Allan Berthold (by phone)	John Sutton Josh Sendejar

- I. Introduction of Participants
The meeting was called to order and the conference call began at 11:06 a.m.
- II. Discussion of Feedback on BMP Draft Documents Under Consideration

Conservation Coordinator:

Now mentions HB 1648, requiring utilities with more than 3,300 connections to have a Conservation Coordinator on staff. TWDB staff will review this BMP.

Discussion was brought up that since BMP’s are strictly in electronic format, rather than going in depth into technical information, perhaps we link to other resources as able.

Some comments brought up include:

- Be sure linked resources are concise and information is found easily in linked resources.
- Related BMPs can be linked
- Weblinks can become outdated.
- Some resources will need a place to ‘live’, most likely on the Save Texas Water website. As those resources start to populate the site, organization will be key.

Discussion was also held on what should be called a BMP. According to the Texas Water Code, BMPs must have quantifiable water savings. However, some of the proposed BMPs, including Conservation Coordinator and Education And Outreach, are vital ‘prerequisites’ to other BMPs which provide quantifiable water savings.

- Discussion led to the proposal of creating two ‘categories’ of BMPs
 - o ‘Foundational’ BMPs – indirectly save water (ex. Conservation Coordinator)
 - o ‘Measurable’ BMPs – have direct quantifiable water savings.
- For ‘Foundational’ BMPs – instead of having a ‘Determining Water Savings’ section, create a ‘Determination of Successful Implementation’ (or ‘What Does Success Look Like?’ for the specific BMP.
- With the proposed ‘categories’ of BMPs, the introductory document discussed at the last meeting will change.

Tim L. will draft changes and present at the next meeting.

Partnerships with Non-Profit Organizations:

This BMP would qualify as a 'Foundational' BMP, due to no directly quantifiable water savings. Can rework this BMP to include 'What Does Success Look Like?' section.

Contributing Documentation:

- SAWS: Sample Contracts with Non-Profits

Karen G. will draft changes on other metrics used for this BMP.

Small Utility Outreach & Education:

Clarify some language on what is attempting to be achieved. Use 'regionally appropriate landscaping'.

Other comments include taking out specific names/callouts out of the document and put them in the useful resources section. Additionally, adding references/resources to the list. Include Chamber of Commerce, Council of Governments, Economic Development Departments, Real Estate Councils and other resources that can be replicated or referenced without cost.

Josh S. will rewrite and present changes at next meeting.

Water Audit and Water Loss:

Perry F. had some edits on the document regarding the 811-call service, and preventing third party damage to facilities.

Water utilities are not required by law to participate in the call center. The call center simply relays the message to the utility. SAWS has an online portal which allows customers to self-serve. Other water utilities may have their own system for getting requests to locate infrastructure prior to excavation.

Language should focus on the need to educate contractors in service area about the need to locate potential water infrastructure prior to excavation and how they should make requests for infrastructure locations prior to beginning work. One option for utilities to subscribe to an 811 call system that will refer requests to them. Water utilities may also opt to have their own system of taking in contractor requests for infrastructure locates.

Patrick from SAWS will have edits to other parts of the Water Audit BMP coming soon.

Perry F. will revise and submit changes for the next meeting.

BMP Feedback is due to Josh by April 16th.

III. Adjourn

- a. The meeting was adjourned and the call ended at 12:36 p.m.

The next meeting of the Workgroup was scheduled for May 2, 2018 from 9:00 a.m. – 11:00 a.m. at the LCRA Redbud Center.