

## Summary of Minutes

### Water Conservation Advisory Council Meeting

Date: Monday-November 17, 2008  
Time: 11:00 am – 2:15 pm  
Location: Austin Field Office of Texas Parks and Wildlife Department  
Conference Room of Building 6.  
1340 Airport Commerce Dr  
Austin, TX 78741

Meeting called by: C.E. Williams, Presiding Officer  
Meeting Facilitators: TWDB support staff

Council Members in attendance are listed below:

Scott Swanson	Comer Tuck	Greg Carter	Ken Kramer	Gene Montgomery
C. E. Williams	Kelly Hall	Janet Adams	Bill Hoffman	Steve Bednarz
Carole Baker	Jim Parks	Cindy Loeffler	Karen Guz	Richard Egg
Luana Buckner	Gary Walker	Wayne Halbert	Karl Fennessey	Donna Howe

Alternates in place of Council Members:

Amy Hardberger for Ken Kramer

Linda Christie for Jim Oliver

At 11:00 am the Council meeting was called to order by the Presiding Officer C.E. Williams. The presiding officer welcomed the Water Conservation Advisory Council (Council), the alternates, and the audience. The first item in the agenda was the approval of the previous council meeting minutes. The previous minutes were approved. The floor was opened for public comment for which there was none.

The presiding officer invited Kevin Ward, Texas Water Development Board (TWDB) Executive Administrator, and Carolyn Brittin, TWDB Deputy Executive Administrator, to speak to the audience. They did not have a prepared presentation, however, both were available throughout the morning to respond to the Council's questions about certain comments on the draft report.

The presiding officer reviewed the materials that were in the packet. The Council proceeded by reviewing the Texas Department of Agriculture's Appendix E write up and accepted by consensus the content to be included in the appendix.

Council members then approved by consensus all technical edits and revisions as incorporated in the current version of the draft report.

The Council discussed the packet of comments and revisions drafted out by the presiding chair.

- ❖ There was discussion about retaining a single paragraph and removing the rest of the Abstract, and the Council accepted an action item to make that change.
- ❖ There was discussion about clarifying the wording of a primary statement found in the Open Letter and Executive Summary sections of the report. Members felt that there needed to be some additional words to better quantify and represent the amount of 'two million acre feet'. Council accepted the action item to make that change.
- ❖ There was discussion about the suggested new phrasing for recommendation seven. Members discussed removing the word 'survey'. Additionally there was some discussion about making the recommendation statement more succinct, and members agreed. Council accepted the new phrasing with changes.
- ❖ There was discussion about the suggested new phrasing for recommendation eleven. It was stated that the Council needs to be very clear as to what exactly their recommendation is for this task. The Council rewrote the recommendation statement and accepted the change.
- ❖ There was discussion about the suggested new status report section. The Council agreed to make a few word changes and additions to a couple of paragraphs. Additionally they felt that the bulk of this content belonged in Appendix E. Council also accepted an action item to place the remainder of the write up in the background of the report and title the sub section 'State Agency Update'.
- ❖ There was discussion about the suggested new phrasing for the descriptive content for the 'Implementation and Measurement Key Finding'. Council accepted the new phrasing with changes.

The Council also discussed the comments and revisions drafted out by council member, Karen Guz. All of Karen's revisions to portions of the Executive Summary, the appendices, and the Key Findings and Recommendations sections were discussed, revised and accepted by consensus.

Council members then agreed by consensus to formally submit the legislative report to the Texas Legislature with today's changes.

The next meeting of the Water Conservation Advisory Council is scheduled for January 15, 2009 at the Austin Field Office of TPWD. The Field Office is located at 1340 Airport Commerce Dr, Austin, TX 78741 in the Conference Room of Building 6.

Council meeting was adjourned at 2:15 pm.